



Publication reference:	1/2023
Project Title:	“Promoting innovative practices and tools to reduce carbon emission and to improve energy efficiency in Kavaja municipality”
Subject of the contract:	Expert for development of SECAP (Sustainable Energy and Climate Action Plan)
Contracting Authority:	Environmental and Territorial Management Institute

TENDERER'S INFORMATION

Submitted by:

	Entity or entities submitting this tender
Tenderer	

Contact person:

Name	
Address	
Telephone	
e-mail	

TENDERER'S STATEMENT

I, the undersigned, being the authorized signatory of the above tenderer, hereby declare that we have examined and accept without reserve or restriction the entire contents of the tender dossier for the tender procedure referred to above. We offer to provide the services requested in the tender dossier on the basis of the following documents, which comprise our technical offer, and our financial offer, which is submitted in a separate, sealed envelope:

- Legal Entity File (LEF) – Template given by the Contracting Authority
- CV of the Applicant in EU format
- Organization and methodology, according to the annex given by the Contracting Authority.
- Copy of Diplomas, Certificates, Letter of References supporting the experience and qualifications declared on the CV.
- Copy of ID documents.
- Financial Offer Template.



Funded by
the European Union

EU4MUNICIPALITIES



In addition to that we confirm that our we are fully eligible for providing services under a contract financed by the EU funds. We confirm that we are not in any of the situations that would exclude us from competing in the EU financed tenders as indicated in the point 2.3.3. in the PRAG Manual (apply as appropriate).

Furthermore, we agree to abide by the ethics clauses in Section 2.4.14 of the PRAG Manual and have no conflict of interests or any equivalent relation with other short-listed candidates or other parties in the tender procedure at the time of submitting this tender.

TECHNICAL OFFER

As specified in the CV and other supporting documents.

FINANCIAL OFFER

The number of **days** foreseen for this service isDays

The **Daily Fee** for this service is: euro/day.

Total Amount Euro

Name	
Signature	
Date	



Funded by
the European Union

EU4MUNICIPALITIES